

# Trustee Meeting

Date:7/25/23

Attendees: Kevin Lawrence (chair), Donna Stone (bookkeeper), Kenneth Cornell

Meeting called to order: 7:00

## Agenda

Review of current lot/cremation documentation:

On June 7, 2023, Robert W. Peck purchased 1 regular lot in New Center Cemetery (New Section) row G lot 24.

July 15, 2023, Kyle Endreson's cremated remains were laid to rest.

July 22, 2023, Ronald Richard Dube's cremated remains were laid to rest.

Gretchen and Edward Collins purchased 1 regular lot in New Center Cemetery (New Section) row H lot 11.

Review of the [June 27, 2023 Meeting Minutes](#)- Kevin motioned to accept the minutes as written. Kenneth seconded the motion. All in favor.

On July 22, 2023, Kevin purchased twenty 40-pound bags of lime pellets (\$83.88). He and Kenneth spread the lime at the East Washington Cemetery. They will reapply lime to that area in early fall.

Kenneth and Kevin also began to clean veteran graves in the New Center and the East Washington Cemeteries.

Donna will research and purchase 15 gallons of D2 gravestone cleaner - five gallons for each cemetery. (completed, purchased, and delivered on 8/1/23. Kevin will purchase the spray bottles and brushes needed to apply the cleaner. He will schedule a date when trustees and volunteers can spray down veteran gravestones in need of cleaning. D2 is a non-hazardous and biodegradable cleaner designed to preserve historic structures and cemetery monuments used by the U.S. Department of Veteran Affairs for our national cemeteries.

Family members of David Clark provided paperwork (DD214) proving his veteran status. A flag and marker have been placed near his gravestone in the Cremation Garden. His name has been added to our Veteran List.

The cleaning of the Dole Mausoleum will start and be completed in August.

Kenneth asked if the trustees are within our rights to replace broken stones with new gravestones if they are beyond repair. Based on the cemetery RSAs we are able to do so. Kenneth will research the costs of doing so and will bring it back to the trustees at the next meeting.

RSA-289:14 Maintenance, Repair, and Preservation of Burial Grounds. – I. Any person or organization interested in caring for a burial ground that has not been maintained and the owner of which is unknown, or whose present address is unknown, may petition the selectmen, town council, mayor, or cemetery trustees for permission to clean, maintain, restore, and preserve that burial ground at the person's or organization's own expense. Upon approval of this petition on any conditions deemed appropriate, including the permission of the owner of the surrounding property, the selectmen, town council, mayor, or cemetery trustees shall require the person or organization to place an advertisement in a local newspaper providing notice that the burial ground is to be entered and that work is to be done, and notifying persons with a property interest in this burial ground who have objections to come forward by a date certain.

II. A petition under paragraph I may be granted notwithstanding the fact that the burial ground has not been declared abandoned pursuant to the procedure in RSA 289:20.

III. Any city, town, or public body shall be immune from civil liability in any action brought on the basis of any act or omission by any person who voluntarily and without compensation undertakes to maintain or repair any burying ground.

IV. No private landowner permitting access over his or her property to a burial ground for the purpose of voluntary maintenance or repair of the burial ground shall be held civilly liable for any breach of duty resulting in injury to the person or damage to the property of those seeking to repair or maintain the cemetery.

V. After approval and notice required under RSA 635:6, II, any marker, gate, or other material removed for repair shall be stored and kept safely in a manner determined by the selectmen, town council, mayor, or cemetery trustees. Upon approval of the selectmen, town council, mayor, or cemetery trustees, a marker, gate, or other material deemed to be at risk of irreparable damage or loss may be placed permanently in a safe facility, and the fact of its removal or replacement made visible in the cemetery or in public records.

Source. 2011, 97:2, eff. Jan. 1, 2012.

Donna suggested that Noah Chidester and the selectmen be invited to the next meeting to discuss full and cremation burials. Kevin will invite them to the 8/29/2023 meeting.

#### 2023 Deaths/Burials

Clinton R. "Bob" Fraser December 25, 1937- December 31, 2022 Burial (C) 5/6/23

Robert P. "Bob" Fraser February 8, 1964 — January 3, 2023 Burial (C) 5/6/23

Shane Mulliner August 16, 1971-March 2, 2023 Burial 5/14/2023

Kyle Endreson's cremated remains were laid to rest on July 15, 2023

Ronald Richard Dube's cremated remains were laid to rest on July 22, 2023.

#### Next Meetings

8/29/23, 7:00 PM

9/26/23, 7:00 PM

10/31/23, 7:00 PM

\*\*Cemeteries close November 1st. Meeting resume in March of 2024.

Next Meeting, 7:00 PM  
Respectfully Submitted By,  
Donna Stone  
Washington Cemetery Trustee- Bookkeeper

*We hope that the Washington Cemeteries will continue to provide a sanctuary of peace, comfort, and remembrance for those whose loved ones are buried within, while at the same time preserving and maintaining an atmosphere of dignity at all times.*

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Trustees: Kevin Lawrence (2024), Donna Stone (2025), Kenneth Cornell (2026)

**CEMETERY TRUST FUNDS**

DATE	TRUST NAME	TYPE	PURPOSE	HOW INVESTED	% OF TOTAL	BALANCE 06/01/23	NEW FUNDS	GAIN/ LOSS	EXPEND	BALANCE 06/30/23	BALANCE 06/01/23	Gross Income	Mgmt Fees	Transf/ Income/ Exp	BALANCE 06/30/23	TOTAL TAX COST
01/01/1900	Washington Cemetery (5 old 101 new)	Trust	Cemetery Perpetual Care	Common Investment	10.6%	46,143.99	-	(306.56)	-	45,837.43	15,127.00	168.38	(45.88)	-	15,249.50	61,086.93
01/01/1939	D.S. Chapman	Trust	Cemetery Trust (Other)	Common Investment	1.9%	7,383.21	-	(54.47)	-	7,328.74	3,504.23	29.92	(8.15)	-	3,526.00	10,854.74
01/01/1940	WW Dole Cemetery	Trust	Cemetery Trust (Other)	Common Investment	0.4%	1,694.94	-	(11.19)	-	1,683.75	540.99	6.14	(1.67)	-	545.46	2,229.21
01/01/1968	Lovell Grange #5 Cemetery	Trust	Cemetery Trust (Other)	Common Investment	0.2%	892.27	-	(5.77)	-	886.50	261.68	3.17	(0.86)	-	263.99	1,150.49
01/01/1900	East Washington Cemetery I (74)	Trust	Cemetery Perpetual Care	Common Investment	6.3%	26,572.66	-	(182.34)	-	26,390.32	9,871.08	100.15	(27.29)	-	9,943.94	36,334.26



**Town of Washington Funds  
MS-9 for Year Ending December 31, 2023**

DATE	TRUST NAME	TYPE	PURPOSE	HOW INVESTED	% OF TOTAL	PRINCIPAL/CORE - ACCOUNTS 8000005615 and 8000005614					INCOME - ACCOUNTS 8000005615 and 8000005614					TOTAL TAX COST
						JUNE MONTHLY TOTALS					JUNE MONTHLY TOTALS					
						BALANCE 06/01/23	NEW FUNDS	GAIN/ LOSS	EXPEND	BALANCE 06/30/23	BALANCE 06/01/23	Gross Income	Mgmt Fees	Transf/ Income/ Exp	BALANCE 06/30/23	
01/01/1900	East Washington Cemetery II (17)	Trust	Cemetery Perpetual Care	Common Investment	2.5%	10,526.03	-	(71.80)	-	10,454.23	3,823.43	39.43	(10.75)	-	3,852.11	14,306.34
01/01/1994	East Washington Cemetery Roby-Cutting	Trust	Cemetery Trust (Other)	Common Investment	4.5%	22,387.89	-	(128.79)	-	22,259.10	3,352.58	70.74	(19.28)	-	3,404.04	25,663.14
01/01/2005	East Washington Cemetery Eccardt Fund	Trust	Cemetery Trust (Other)	Common Investment	0.3%	1,585.53	-	(9.51)	-	1,576.02	314.43	5.22	(1.42)	-	318.23	1,894.25
01/01/2007	Cemetery Maint. Fund	Trust	Cemetery Trust (Other)	Common Investment	3.9%	20,300.29	750.00	(113.86)	-	20,936.43	2,458.32	62.56	(17.05)	-	2,503.83	23,440.26
06/28/2023	Young/Meehan Cemetery Trust Fund	Trust	Cemetery Trust (Other)	Common Investment	0.0%	-	20,000.00	-	-	20,000.00	-	-	-	-	-	20,000.00
<b>TOTAL TRUST FUNDS - 8000005615</b>					<b>100.0%</b>	<b>523,315.24</b>	<b>20,750.00</b>	<b>(2,891.13)</b>	<b>(333.89)</b>	<b>540,840.22</b>	<b>54,516.80</b>	<b>1,587.96</b>	<b>(432.72)</b>	<b>(166.11)</b>	<b>55,505.93</b>	<b>596,346.15</b>