

Driveway Permit Application

Town of Washington, NH
Planning Board
7 Halfmoon Pond Road, Washington, NH 03280
Revised - July 2014

Date _____ 911 Number _____
Applicant's Name _____
Mailing Address _____ Phone _____
Local Address _____ Phone _____
Contractor's Name _____ Phone _____
Name of Road from which access is needed _____ Land in Current Use _____
Tax Map and Lot Number _____ Nearest street number _____ Deeded Shared Drive _____
Type of Driveway or Access: Permanent _____ Temporary _____
Purpose of Access: Home _____ Business _____ Logging _____ Other _____
Proposed Completion Date _____

SUBMIT WITH THIS APPLICATION - A DIAGRAM OF THE PROPOSED DRIVEWAY SHOWING DIMENSIONS, DISTANCES FROM LOT SIDE LINES, AND LOCATION OF EXISTING OR PROPOSED BUILDINGS.

NOTE: DRIVEWAY AND LOT SIDE LINES MUST BE STAKED AND FLAGGED, TAX MAP and LOT NUMBER POSTED CLEARLY FOR SITE INSPECTION, FAILURE TO DO SO WILL RESULT IN DENIAL OF PERMIT. A DENIAL FOR THIS REASON WILL REQUIRE REAPPLICATION AND REPAYMENT OF FEE. For new driveways - PLEASE PROVIDE THE NEAREST ESTABLISHED STREET NUMBER ABOVE, TO AID IN LOCATING YOUR SITE.

DRIVEWAY CONSTRUCTION AND FUTURE MAINTENANCE WILL COMPLY WITH N.H. RSA 236:13; with DIAGRAMS 12 AND 13 "DRIVEWAY APPROACH AND PROFILE" of APPENDIX G "DESIGN AND CONSTRUCTION CRITERIA" of TOWN OF WASHINGTON SUBDIVISION REGULATIONS; with the DIRECTOR of PUBLIC WORKS' RECOMMENDATIONS; and WITH DRIVEWAY REQUIREMENTS and CONSTRUCTION DETAIL REQUIREMENTS ON PAGE 2 and 3 OF THIS APPLICATION, UNLESS OTHERWISE NOTED. MAINTENANCE DONE ON DRIVEWAYS, CULVERTS OR PRIVATE ACCESS POINTS TO A PUBLIC RIGHT-OF-WAY REQUIRE THIS APPLICATION AND A "PERMISSION TO EXCAVATE" APPLICATION (SEE PG. 6 OF THIS DOCUMENT) TO BE FILED AND SIGNED BY THE DIRECTOR OF PUBLIC WORKS (NO FEE WILL BE CHARGED FOR THIS TYPE OF APPLICATION).

FAILURE TO OBTAIN A PROPER DRIVEWAY PERMIT, PERMISSION TO EXCAVATE PERMIT AND CONSTRUCTION OF DRIVEWAY ACCORDING TO APPROVED APPLICATION, MAY REQUIRE THAT THE DRIVEWAY BE REMOVED AT THE OWNER'S EXPENSE. LAND OWNERS WILL BE HELD RESPONSIBLE FOR ANY DAMAGE DONE TO TOWN ROADS DURING AND FOLLOWING CONSTRUCTION.

CONSTRUCTION MUST BE COMPLETED WITHIN ONE YEAR OF APPROVAL DATE.

911 NUMBER MUST BE DISPLAYED AT ENTRANCE OF DRIVEWAY.

As the landowner applicant, I hereby agree to indemnify and hold harmless the Town of Washington and its duly appointed and elected agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.

\$30.00 FEE ENCLOSED _____

Applicant's Signature

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Driveway Requirements

1. Driveway access shall be from a:
 - a. Class V road or better, shown on the official map, any approved street shown on a subdivision plat or an approved private road, and giving access to a dwelling, or a;
 - b. Class VI road or better to access property for purposes other than construction.
2. Location of the driveway shall take into consideration:
Safety of site lines, distances from corners or intersections, location on slopes, distance from side lot lines, distances from neighboring driveways, wellheads or water sources. The Director of Public Works and the Planning Board and shall make recommendations, as needed.
3. Driveway shall intersect the road as close to ninety (90) degrees as possible.
4. Any driveway crossing a wetland or body of water shall have all permits required by NH DES Wetland Bureau before construction commences.
5. Driveways with a slope of greater than twelve (12) percent shall not be permitted.
6. Only two (2) driveways, entrances, exits or approaches from any one highway to any one parcel of land will be permitted unless the frontage along that highway exceeds 500 feet.
7. Driveways shall be constructed and maintained in suitable condition for emergency vehicles. Driveways longer than 500 feet in length shall have a turnout to allow two (2) emergency vehicles to pass one another.
8. Permits for temporary driveways for logging, site work or excavation shall be valid for six (6) months from date of issue, the Director of Public Works may extended the permit for additional six (6) months if needed. Temporary driveways must be removed at the end of the permitted period.
9. Pursuant to NH RSA 472:6, no stonewall or boundary wall can be breached without prior permission of the town and/or landowners. If breached for a temporary driveway, the stonewall or boundary wall must be restored at the end of the permitted period.

Driveway Construction Details

1. This permit does not grant or imply any right to trespass, cross or perform any work on the land of others.
2. The driveway entrance must be flared at the point of contact with the Town road. The landing will be a minimum of _____ ft. wide between the Town road and the stonewall or edge of Town right-of-way.
3. The culvert is to be located in the ditch line as staked by the Highway Department. The culvert is to be _____ ft. long by _____ inches diameter constructed of steel or smooth wall plastic with an H-20 rating.

4. The driveway landing will be at the same level as the Town road to a point no less than the stonewall or edge of Town right-of-way.

5. All clay and stone must be removed and bank run gravel or crushed gravel will be used between the Town road and the stonewall or edge of Town right-of-way.

6. The inlet and outlet ends of culverts will be protected by means of a headwall, riprap, or end section. Driveway slopes and drainage ditch will be graded and seeded or rip-rapped as to prevent erosion and as to not obstruct the flow of storm water.

Director of Public Works' Recommendations

Date of Site Visit _____ E911 Address _____

Necessary Improvements for Visibility _____

Recommendations _____

Date _____

Director's Signature

Planning Board Action

Date of Site Visit _____ Approved _____ Denied _____

Conditions of Approval or Reasons for Disapproval _____

Date _____

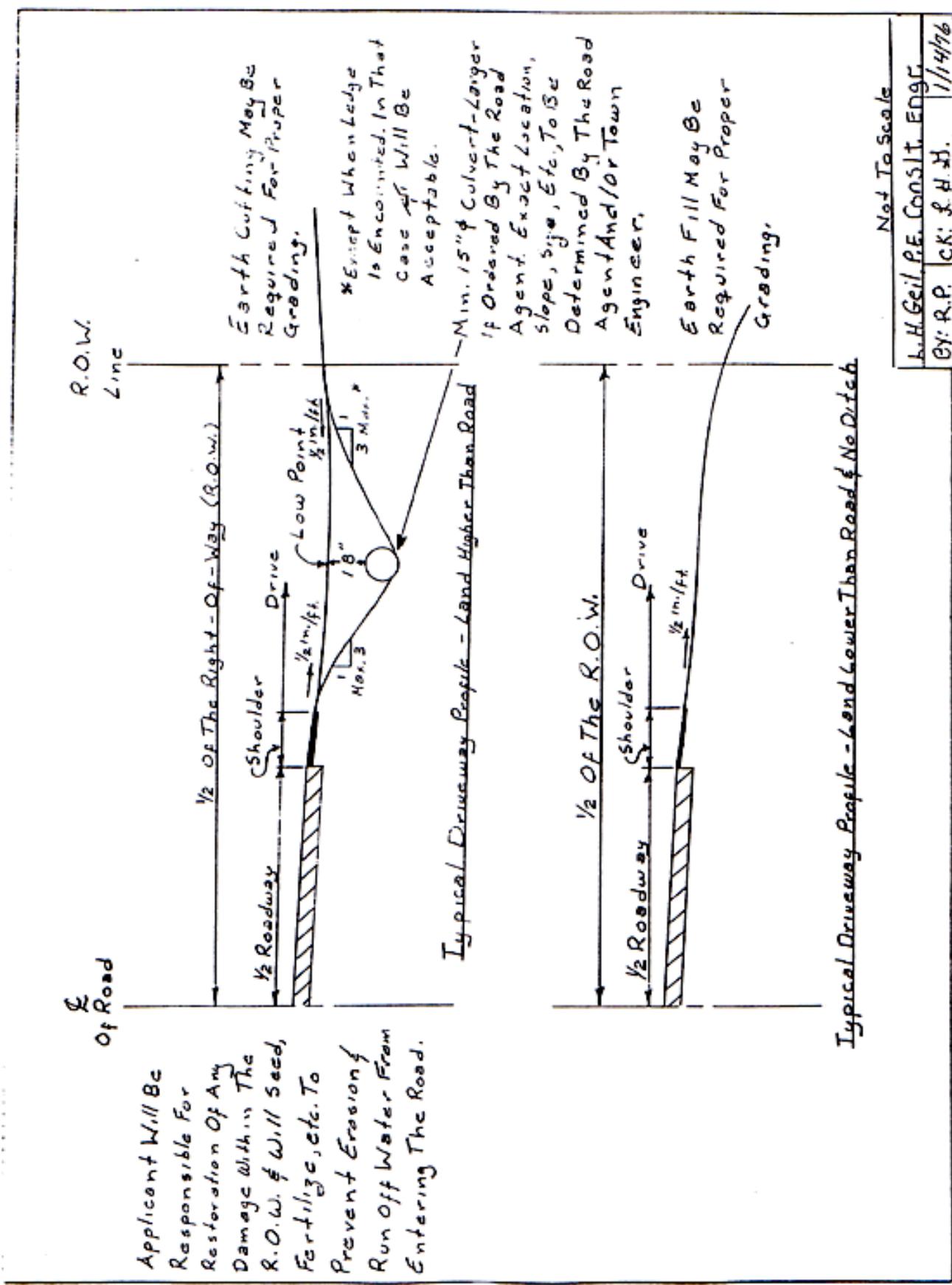
Planning Board Chairperson

Processed Application Copies To:

Applicant
Assessor's Property Record File

Planning Board File
E911 Address Administrator

Road Agent
Selectmen



Applicant Will Be Responsible For Restoration Of Any Damage Within The R.O.W. & Will Seed, Fertilize, etc. To Prevent Erosion & Run Off Water From Entering The Road.

Earth Cutting May Be Required For Proper Grading.

*Except When Ledge Is Encountered. In That Case It Will Be Acceptable.

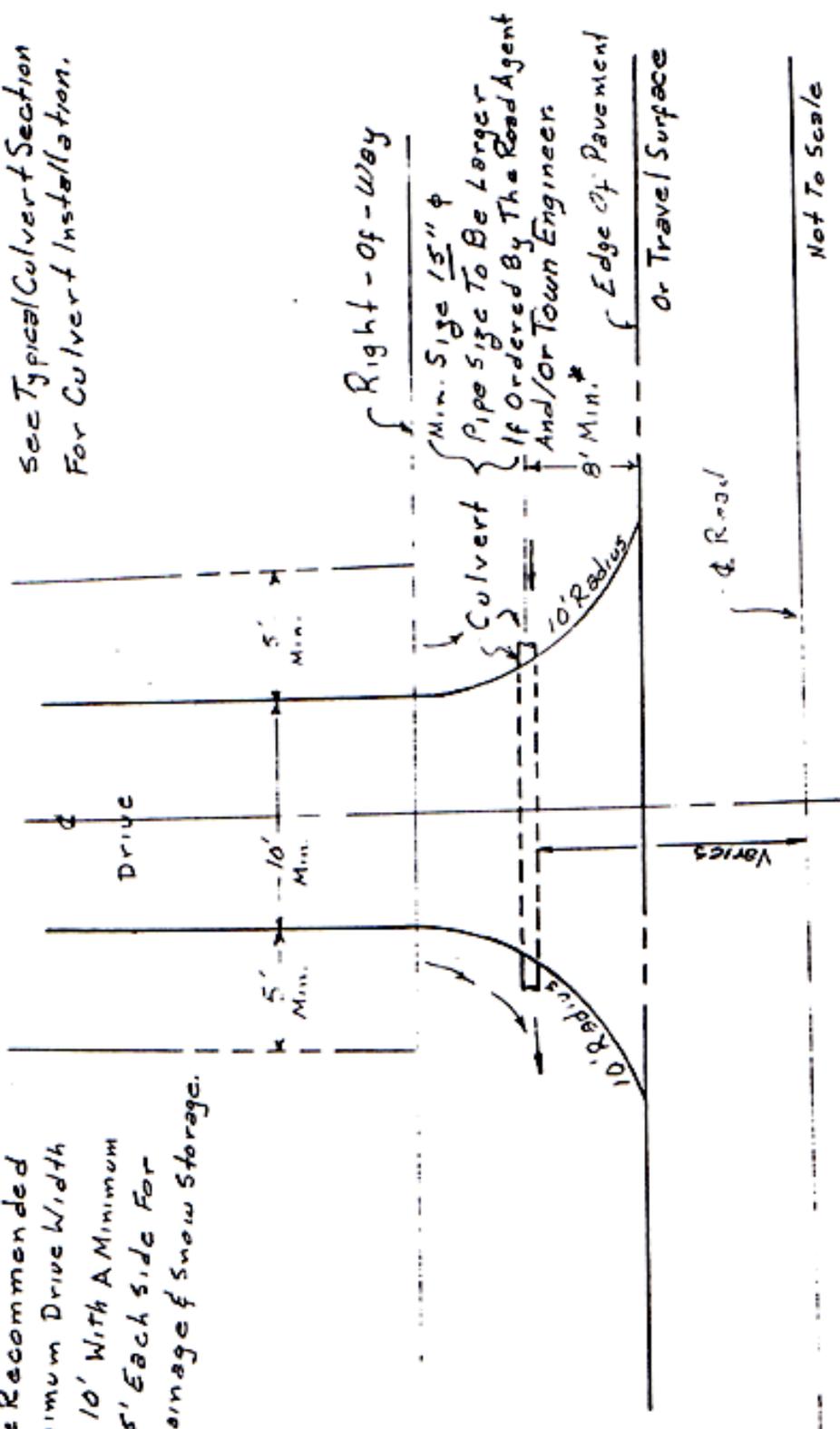
Min. 15" ϕ Culvert-Larger If Ordered By The Road Agent. Exact Location, Slope, Size, Etc, To Be Determined By The Road Agent And/Or Town Engineer.

Earth Fill May Be Required For Proper Grading.

Not To Scale

L.H. Geil, P.E. CONSULT. ENGR.
 BY: R.P. CK: & H.H. 1/14/76

The Recommended Minimum Drive Width Is 10' With A Minimum Of 5' Each Side For Drainage & Snow Storage.



Direction Of Flow
 # Unless Otherwise Approved By The Planning Board Or Their Agent.

L.H. Geil, P.E. CONST. EDGE
 BY: R.R. CK: J.H.S. 1/16/76

Town of Washington
Permission to Excavate
Town Highways and Streets

Name of applicant: _____

Address including map and lot number: _____

Phone Number: _____

Name of Highway or Street excavation will take place: _____

Type of excavation, Water/Sewer or other (explain): _____

Bond Required and amount: _____

Conditions: Permittee shall provide a flagman and safety devices as required by the Town of Washington. The permittee shall notify the Road Agent 24 hours prior to beginning work and shall receive permission from the Road Agent to begin work. Work may be restricted by the Road Agent due to weather conditions or time of year and a time limit may be placed on the beginning and ending of work. Permittee agrees to return the disturbed portion of the road to its original condition and will compact backfilled earth in 8" maximum lifts. Pavement will be 3/8" hot bituminous and will be a minimum of 3" thick. Conduits and utility lines will be placed a minimum of 4' below grade wherever possible. Exceptions will be granted where this requirement cannot be met and with the prior consent of the Road Agent. Reflective quality marking tape must be installed in the trench 4" above the utility as to allow the Town to easily locate utilities in the future with a metal detector or other suitable device. Permittee agrees to promptly repair any surface defects to the Town Road upon notice from the Road Agent during the next 24 months, repair will be completed within a reasonable amount of time from notification. A drawn legible sketch will be furnished with the permit request showing all setbacks and relevant dimensions from buildings and rights of way so the Town may locate utilities in the future. The permittee agrees to release the Town of Washington from any and all claims, demands, and lawsuits, or property damage or personal or personnel injuries, heretofore sustained, or which hereafter arises, in consequence of the work being done at this location by the permittee or its agent as a result of this permit.

This permit does not waive the obligation of the permittee to apply for and receive any other applicable local, State, or Federal permits as may be required prior to beginning work.

_____ Date _____
Director of Public Works Department
Permitter

_____ Date _____
Owner or Agent of Owner
Permittee